

## **SUMMER JOBS - SUMMER 2016 (150000K9)**

### Business Unit Description

**Deloitte** is a world leading professional services firm, providing accounting and auditing services, management consulting and legal and tax advice. In Belgium we are the largest professional service provider. Our offices offer services to multi-national and large organisations, public institutions and innumerable small, fast-growing companies. Thanks to a strong regional presence and our multi-disciplinary approach, we are ideally placed to meet the requirements of a wide range of public institutions and small and large companies.

### **Description**

Discover Deloitte from the inside!

Besides academic internships, we offer you the possibility to gain experience during the holiday periods, especially during summer.

We offer you during summer, the chance to further taste the professional environment and to let you work as a true member of our professional teams. Also the younger ones amongst you can already taste what it's like to work in a big, but open and warm company.

As a summer student, you can work in one of the following departments:

- Deloitte Services & Investments (Marketing, IT, Finance, Reception Desk, HR, Fleet)
- Management Assistant – different business units

Within the Deloitte Services and Investments department, you will have multiple possibilities. You can help our Fleet department in ordering new cars for our employees, you can assist our internal accountants with the invoicing or you can welcome our clients at one of the reception desks etc. The DSI department is based in Diegem.

Our Management Assistants are working within the different business units such as Tax and Accountancy and support a Director or Partner. You can help our Assistants with their filing, schedule meetings etc. As a Management Assistant, you can work in our head quarter in Diegem and in local offices such as Antwerp, Ghent, Roeselare, Kortrijk and Hasselt.

### Qualifications

As from 15 year old and in possession of your first and second high school degree.

We are looking for students who would like to learn more about Deloitte and our services. If you are besides that, a team player, assertive, open-minded, enthusiastic, eager to learn and flexible. Then you have it all!

### **Offer Description**

A student who would like to work under the regulations of a student contract, has to keep in mind that he/she only may work 50 days over a whole year. We prefer working periods of 3 to 4 weeks. You can cross these 50 days if desirable, though if you would like to cross these 50 days, bear in

mind that you always need to inform the employer of your choice and that you will have to pay taxes.

More legal information and the number of days that you have left, can be found on [www.studentatwork.be](http://www.studentatwork.be)

### **Interested?**

Apply online and send us your CV and motivation letter.

For those who have applied for summer 2016, feedback will be given during the month of May 2016. We will then start with our selection procedures.

Job: Internal Services

Organization: Deloitte Belgium

Employee Status: Temporary

Job Posting

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Applications: [https://dtb.be.taleo.net/careersection/dttbe\\_career\\_section\\_internship/jobdetail.ftl?job=150000K9&src=JB-16801](https://dtb.be.taleo.net/careersection/dttbe_career_section_internship/jobdetail.ftl?job=150000K9&src=JB-16801)